

# DISCUSSION NOTES

FRANKFORT TOWNSHIP CHARITIES  
Meeting of the Board of Directors of  
11000 W. Lincoln Highway, Frankfort, IL 60423  
THURSDAY, JANUARY 8, 2026 – 4:15 PM  
COMMUNITY ROOM

## AGENDA

- I Call to Order
- II Pledge of Allegiance
- III Roll Call
- IV Review and approval of Minutes: November 13, 2026, meeting
- V Treasurer's Report
- VI Public Comments
- VII Old business – (*Housekeeping*)

a. Harbour Update:

Harbour has been tasked with evaluating the project for cost reduction. They will be re-examining the building size, materials and extras for cost savings per square foot. The Township board will be holding an executive session workshop on the topic prior to the meeting on Monday, January 8, 2026. The public is invited to attend the regularly scheduled meeting beginning at 7pm. The Food Pantry project is not an agenda item for the regularly scheduled meeting; however, the public may make comments and ask questions during the public speaking time.

VIII New business –

a. FSB&W Engagement Letter – 2026 FTC Audit

John Baird, FBS&W regarding the engagement letter and deliverables for the 2025 Charities audit. I (Lucy) recommend moving forward, the financials are readily available to and for FSW&B via Steve M. and QuickBooks. **A SIDE:** 2025 will be the fifth audit FSB&W has completed for the Charities. Reasonably priced in the market, prompt or early with the annual financial report(s), and easy to work with. Should the board wish to make any changes to the annual audit firm, solicitations should be out toward the end of May 2026 for fiscal year 2026.

IX Other business –

X Adjournment –

Recess to:

Thursday, March 12, 2026 – 4:15pm

Thursday, May 14, 2026 – 4:15pm

Thursday, July 9, 2026 – 4:15pm

Thursday, September 10, 2026 – 4:15pm

Thursday, November 12, 2026 – 4:15pm

Thursday, January 14, 2027 – 4:15pm